**Meeting Agenda**

**Martinsburg-Berkeley County Public Library Commission**

**5:00 p.m. – 26 October 2017**

**Martinsburg Room, Martinsburg Public Library**

**Call to Order**

**Approval of** September 28, 2017 **Minutes**

**Public Comments**

**Financial Report –** Lynn Walker

* Approval for use of 2016/17 budget surplus for printing and mailing the annual giving letter

**Director’s Report –** Gretchen Fry

**Old Business**

* North Berkeley Expansion –

Cheryl Rodgers, Friends of NBPL has inquired about the NBPL bank balance.

* Financial Audit report and recommendations
* Annual Giving Letter – Kelly Tanksley

**New Business**

* WV State Auditor’s Training Seminar

* Holiday Closings - 2018

**Adjournment**